

**REPORT OF OFFICER DELEGATED DECISIONS RELATING
TO THE COMMUNITY & ENVIRONMENT COMMITTEE
FOR FINANCIAL YEAR 2022/23**

Decision taken by officer	Decision taken and date	Authority provided	Outcome notes
G&O Manager	30.06.22 Divide a full vacant plot into two half plots - strim, measure, divide, add markers & plot numbers	C&E 21.06.22 Minute 19c	Work in progress – cost £75
G&O Manager	27.06.22 Order placed for six allotment plot numbers for halved plots on the Marshlands Rd site	C&E 07.12.21 minute 104(a)	Waiting for delivery & invoice – cost £3 each
Council Manager	16.05.22 Approved application for Furrocks Lane Jubilee party	C&E 10.05.22 minute 182(d)	Payment of £100 provided to event organisers – waiting for receipts
G&O Manager	30.05.22 Appointed P&A Benbow to remove High Street bicycle pump	C&E 10.05.22 minute 187	Work completed on 06.06.22 Cost £140+VAT
G&O Manager	30.05.22 Appointed Bits & Bobs Handyman to restore Town Council bench located in grounds of parish church	C&E 10.05.22 minute 186	Restoration work complete – waiting for invoice

For reference – delegated authority provided by C&E Committee

Subject	Delegation details	Meeting reference
Allotments	G&O Manager to purchase plot number signs when required	104(a) 07.12.21
Benches	G&O Manager to arrange repair of parish church bench – max cost £300	186 10.05.22
Bike pump	G&O Manager to arrange removal of High St bike pump	187 10.05.22
Allotments	G&O Manager to arrange for small-scale maintenance work as and when required at an annual total of £500 per financial year	19c 21.06.22